	Mon	Tue	Wed	Thurs	Fri	Weekly	Monthly	Semi/annual
Vacuum all Carpeting	X	X	X	X	X			
Dust mop/sweep all hard surfaces	X	X	X	X	X			
Cleaning & Disinfecting Bathrooms								
Damp clean finger prints from both sides of bathroom partitions and walls	X	X	X	X	X			
Replenish all supplies toilet paper, hand Towels, soap etc.	X	X	X	X	X			
Dust and/or damp clean all horizontal Surfaces tops of partition walls dispensers and light fixtures		X		X				
Clean all mirrors	X	X	X	X	X			
Clean & polish all chrome fixtures	X	X	X	X	X			
Scrub and sanitize sinks and bowls, urinals inside and outside of base.	X	X	X	X	X			
Check blue seal & add as needed Change out trap cake as needed.							X	
Clean & disinfect diaper changing stations.	X	X	X	X	X			
Wash walls around sinks and stools, urinals		X		X				
Dust mop and damp mop tile & vinyl floors.	X	X	X	X	X			
Clean any hand prints on walls		X		X				
Clean ceiling vents of dust						X		
Replace trash liners (as needed)	X	X	X	X	X			
Replace women's sanitary dispenser liners.		X		X				
Cleaning of kitchens								
Clean & disinfect sinks polish all chrome.	X	X	X	X	X			
Clean & disinfect counter tops	X	X	X	X	X			
Clean & disinfect fridge handles & cabinet face doors.		X		X				
Clean & disinfect all drinking fountains	X	X	X	X	X			
Empty all trash receptacles of trash	X	X	X	X	X			
Replace all trash liners (as needed)	X	X	X	X	X			
Clean walls of any and all spills/handprints		X			X			
	Mon	**Tue**	**Wed**	**Thurs**	**Fri**	**Weekly**	**Monthly**	**Semi/annual**
Clean dust mop/ damp mop floors.	X	X	X	X	X			
Dust all window blinds								X