

CHAPTER BYLAWS FOR AFFILIATED CHAPTERS OF THE NATIONAL SOCIETY OF DECORATIVE PAINTERS

ARTICLE I NAME

The name of this non-profit organization shall be Heart of Pinellas Decorative Artists.

ARTICLE II PURPOSE

The purpose of this Chapter shall be in common with that of the National Society of Decorative Painters, herein known as the Society, to stimulate interest in and appreciation for the art of decorative painting; to raise the quality of the art form and to serve as a central dissemination point for information concerning decorative painting.

ARTICLE III MEMBERSHIP

1. Membership in this chapter is open to all persons who are members in good standing of the Society, and who in accepting membership, therein agree to be bound in all things not contrary to law, to these bylaws and those of the Society, and to observe the provisions thereof.
2. Non-resident members of the Society may visit this Chapter, as specified in the Standing Rules.
3. Non-member guests may visit as specified in the Standing Rules.

ARTICLE IV DUES

1. Membership dues may be determined only by vote of the membership.
2. Membership dues shall be paid yearly on a calendar-year basis. Dues for the ensuing calendar year are payable ~~October~~ September 1st and delinquent January 1st. New membership privileges are effective ~~October~~ September 1st with the exception of voting or running for office which shall begin January 1st. Loss of membership privileges for non-payment of dues shall occur on January 1st.
3. Amount of dues shall be as stated in the Standing Rules.
4. All dues collected and other income generated for the Chapter must be used for the purpose of the Chapter and related philanthropic efforts.

ARTICLE V BUSINESS MEETINGS

1. Regular meetings of this Chapter shall be held as stated in the Standing Rules
2. The Board of Directors shall have the authority to change dates of meetings, and set places and times of meetings, provided sufficient notice is given to members.
3. A quorum shall consist of not less than 1/3 of the registered membership.
4. The privilege of holding office, making motions, debating and voting shall be limited to members in good standing for the current calendar year.
5. Neither voting by mail or proxy shall be permitted.
6. At least three (3) elected members of the board must be present in order for any voting to take place.

ARTICLE VI ELECTED OFFICERS

1. The elected officers of this Chapter shall be President, First Vice President, Second Vice President, Secretary and Treasurer. Officers must be members in good standing.
2. The term of office shall be one year. No officer may hold the same office for more than two consecutive full terms. There must be an interim of two years before an officer who has completed two full terms of an office may be eligible to run again for the same office.
3. Duties of officers shall be as follows.
 - a. The President shall preside at meetings of the Chapter and meetings of the Board of Directors; shall be a member ex-officio of all committees, with the exception of the nominating committee and the auditing committee; when present shall sign checks with the treasurer; and shall perform such other duties as usually pertain to the office. The President shall be responsible to see that all required reports and correspondence are sent to the Society office.
 - b. The First Vice President shall preside in the absence of the President; shall assist the President; and serve as the Coordinator of Chapter programs.
 - c. The Second Vice President shall serve as coordinator of Membership; shall keep an updated record of all members; and shall preside in the absence of both the President and the First Vice President.

- d. The Secretary shall record minutes of all meetings of the Chapter and the Board of Directors. These minutes shall be kept in books which are the property of the Chapter, and shall be a complete and clear record of activities. The Chapter minutes shall be printed in the newsletter each month.
- e. The Treasurer shall receive all moneys of the Chapter, shall keep an accurate record of receipts and expenditures, pay all bills upon approval of the Board of Directors, present a statement of account at every meeting of the Chapter and when requested by the Board of Directors. The Treasurer shall prepare a complete report at the end of the calendar year, and provide a copy to the President to be sent to the Society Office as part of the Annual Report. The Treasurer shall prepare a preliminary budget in the fall for the following year, to be reviewed by the Board of Directors and presented to the membership for approval.

ARTICLE VII APPOINTED OFFICERS AND PARLIAMENTARIAN

- 1. Appointed officers of the Chapter may be appointed for special duties as deemed necessary by the President, with the approval of the Board of Directors.
 - a. The President shall appoint, with the approval of the elected officers, the Newsletter Editor and the Ways and Means Chairperson who shall serve on the board with voting privileges. The President may also appoint, with the approval of the Board of Directors; a Parliamentarian, a Philanthropic Chairperson, a Retreat Chairperson, a Publicity Chairperson, ~~a Funny Money Chairperson~~ and other chairpersons who shall serve on the Board of Directors to provide input without voting privileges.
 - b. The term of office shall be one year. No appointed officer may hold the same office for more than two consecutive full terms.
 - c. The number of appointed officers with vote shall not exceed the number of elected officers.

ARTICLE VIII BOARD OF DIRECTORS

1. The Board of Directors shall consist of the elected officers, the Past President, Appointed Chairpersons and Committee Chairpersons.
2. The duties of the Board of Directors shall be:
 - a. To transact necessary business in the intervals between Chapter meetings, and such other business as may be referred to it by the Chapter.
 - b. To submit for approval an annual budget.
 - c. To review all non-budgeted expenses and make recommendations to the Chapter regarding payment.
3. Meetings of the Board of Directors shall normally be held prior to the regular Chapter meetings. A majority shall constitute a quorum. Special meetings of the Board of Directors may be called by the President, and shall be called by the President upon written request of two members of the Board.

ARTICLE IX FINANCES

1. The Board of Directors, upon recommendation of the Treasurer, shall designate all financial institutions which shall be the depository of Chapter funds. Signature cards shall be executed by the President, First Vice President, Treasurer and other members of the Board as approved by the Board.
2. To insure that accounting procedures are accurate, consistent and current, a year end audit of the Treasurer's records shall be performed by an audit committee or a qualified person designated by the Board of Directors.

ARTICLE X COMMITTEE

1. Special committees may be created at the discretion of the President, with the approval of the Board of Directors. The duties of any special committee shall be stated upon their appointment, and such committees shall cease to exist when their final report is accepted or adopted.
2. No committee work shall be undertaken or moneys expended without the approval of the Board of Directors.

3. In the event that a member of Heart of Pinellas Decorative Artists Chapter causes dissention within the group and/or violates the Code of Ethics for Chapters of the SDP, that member may be censured or expelled from membership with cause:
 - a. The Board receives a written complaint(s) against a member. A committee of five (5) members in good standing will be appointed by the Board. The chairman of the committee will talk to the offender privately and give a written report to the Board.
 - b. Failure to respond and a repeat offense of the same nature will result in written reprimand by the Board.
 - c. The Chapter membership will be notified by the Board of the outcome of attempts to resolve the issue(s) and the Board will schedule a vote of the membership to decide if the member is to be censured or expelled. Voting by the Chapter membership shall required a two thirds (2/3) vote, where a quorum is present.
 - d. Written notification of dissatisfaction and dismissal shall be sent to the member in question by the Board along with a check for pro-rated membership dues for the period remaining. The decision is final and binding.
 - e. Causes for immediate expulsion would be theft or violence; either personal or property.

ARTICLE XI NOMINATIONS AND ELECTIONS

1. Nominations shall be made in the fall for the coming year.
 - a. The Nominating Committee, composed of not less than three (3) members, shall be appointed by the President with the approval of the Board of Directors. The Nominating Committee shall be appointed at least four months before the meeting at which elections will be held.
 - b. The Nominating Committee shall prepare a slate for the election of officers and shall submit it to the members in the newsletter previous to the meeting at which elections will be held.
 - c. There shall be provisions for nominations from the floor for each office at the meeting at which the elections are held provided that prior consent of nominee has been obtained.
2. Elections shall take place before the close of the calendar year at the November meeting.
 - a. Officers shall be elected prior to the first of the year and shall take office January 1 and shall hold office until a successor is duly named.

- b. A majority vote is required to elect. If there is more than one candidate for office, voting shall be done by written ballot.
- c. Vacancies in office shall be filled by a majority vote of the Board of Directors.

ARTICLE XII AMENDMENTS

- 1. Proposed amendments to these Bylaws shall be submitted in writing to the President for review by the Board of Directors.
- 2. These Bylaws may be altered or changed by a 2/3 vote of the members present at a meeting at which a quorum is present, provided that the proposed changes have been presented in writing to the members at least three (3) weeks prior to the meeting at which voting takes place.
- 3. If, at two successive meetings, a quorum has not been present, these Bylaws can be changed upon written ballot of the members, provided that a majority of the members return the written ballot.

ARTICLE XIII PARLIAMENTARIAN AUTHORITY

Robert's Rules of Order, Newly Revised, shall be the Parliamentary Authority for all matters not in conflict with these Bylaws, or the Bylaws of the Society.

ARTICLE XIV DISSOLUTION

In the event of dissolution of the Chapter, all liabilities and obligations of the Chapter shall be paid, satisfied and discharged, or adequate provisions made therefore. Any remaining funds as are in the treasury at the time of dissolution shall be given to the Society of Decorative Painters or to the Decorative Arts Collection, Inc. as determined by a majority of the remaining members. Any remaining assets shall also be given to the Society of Decorative Painters or the Decorative Arts Collection, Inc. as determined by the majority of the membership remaining.

By-Laws Amended November 11, 2010.

By-Laws Amended September 30, 2016

By-Laws Amended June 2020